

17th March 2020

Dear parents and carers,

This is a very difficult time for all of our families and our school, but rest assured we are working as hard as we can to keep the school functioning.

I feel that in order to maintain the core functions of our school, and to keep our children and staff as safe as possible, the following mitigating actions will now take effect.

- All trips and sporting activities outside school will be cancelled with immediate effect. This will be reviewed after the Easter break. This includes Year 6 swimming.
- Visitors to school are to be reduced to an absolute minimum. As a consequence, all coffee mornings, stay and play events and curriculum events scheduled until Easter will also be cancelled with immediate effect. This will also include the forthcoming consultation evenings. We will contact you in the next couple of days to give you more information on how we will update you on your child's progress in light of this change.
- From Monday 23rd March, all additional after school clubs will be cancelled. This is to allow all of our staff to concentrate on maintaining the core after school club which I know many of you rely upon for childcare. We will contact you shortly to discuss how we will either refund or credit payments that have been made for the remaining sessions. Please note, the core after school club will continue to run from the end of the school day to 5.30pm. We would urge all parents to only access this club if you need to. Please do not use the club for homework purposes at this time. This will help us manage our numbers in the event of staff absence.
- Breakfast club will remain as usual and will continue to start at 7.45am.

These changes will be reviewed at Easter as I am sure you appreciate we, like you, are reacting to ever changing events.

We understand that like many of us, some of the children are confused by the information they hear in the press and the conversations going on around them. Please rest assured we are doing all we can to alleviate their fears and keep the children safe. As I am sure you would expect, we have a plan to deal with staff shortages due to illness and as a result of this there may be times when your child will have a different teacher or be working in a different room, but we will do our utmost to keep disruption to a minimum.

Thank you all for your continued support, and if you have any concerns or queries, please do not hesitate to contact me at school.

Best wishes

Craig Steel
Head Teacher

